

Madrassah Registration Form

Student(s) Details		
Full Name:	D.O.B:	Age:

Parent/Guardian's Details	
Full Name:	
E-mail address:	
Address:	
Post Code:	
Home Tel:	
Mob. Tel:	

Emergency Contact Details	
Full Name:	
Relationship:	
E-mail address:	
Home Tel:	
Mobile:	

Medical Conditions or Special Needs Considerations

Leaving the Madrassah
<p>Please tick the relevant box:</p> <p>At the end of the Madrassah, my child(ren) must wait to be collected <input type="checkbox"/></p> <p>At the end of the Madrassah, my child(ren) is/are able to go home unaccompanied by me or an adult <input type="checkbox"/></p>

Fees policy

All fees must be paid in advance at the beginning of each month.
All fees are payable in either cash or to the following account:

Account number: 9002600

Sort code: 60-10-10

Reference: Madrasah/[your child(rens) name]

Fees are non-refundable.

Madrasah policy

1. The Madrasah begins at 0930 and ends at 1230 on Saturday and Sunday. All students must be punctual - lateness will not be accepted.
2. Students must respect the start and end times of the Madrasah and should only leave after seeking permission from their teacher.
3. Students must adhere to the Madrasah's dress code, including hair styles.
4. Parents/guardians must inform the Madrasah of any holidays that the student wishes to take at least one month prior to their departure.
5. If a student falls ill, parents/guardians must inform the Madrasah at least one hour before the Madrasah start time.
6. Parents/guardians are responsible for the completion of any homework set for their child(ren).
7. Every student should be fully equipped for all lessons. This includes having a copy of the Quraan, any specified textbooks, writing books and pens/pencils.
8. There is to be no eating or drinking during lessons. There will be a break during which students may eat/drink, but note that water or drinks in cartons are the only liquid drinks permitted in the Masjid.
9. Students' progression will be assessed on a monthly basis - failure to reach the Madrasah's minimum standards may result in expulsion.
10. We reserve the right to expel any students if any of these rules are violated.

Parent/Guardian Declaration

I hereby declare that all the information provided in this registration form is accurate and to the best of my knowledge. I also confirm that I accept the fees and Madrasah policy respectively set out above.

Signature:

Date: